



COURSE FEES AND REFUNDS

TUTION FEES

- **STUDENTS WITH RESIDENCY STATUS IN CANADA** who have NOT graduated from high school in Canada or any other country. Please refer to documentation requirement for proof of residency status in Canada
 - **FREE FOR ALL COURSES**
- **STUDENTS WITH RESIDENCY STATUS IN CANADA** who HAVE graduated from high school in Canada or any other country. Please refer to documentation requirement for proof of residency status in Canada
 - The Ministry of Education has announced that effective September 1st, 2017; graduated students can now take many grade 11 and 12 courses **TUITION FREE.**
 - **\$375.00** for all other courses not listed below.
- **INTERNATIONAL STUDENTS**
 - **\$1175.00** per course.

We accept Mastercard, Visa, Interac or Cash. No cheques.

GRADE 11 AND 12 COURSES TUITION FREE FOR GRADUATED ADULTS

| COURSE LEVEL | FREE ENGLISH COURSES | FREE MATHEMATICS COURSES | FREE SCIENCE COURSES |
|--------------|---------------------------------|---|--|
| Grade 11 | Communications 11 English 11 | Math 11 Apprenticeship & Workplace Math 11 Foundations Math 11 Pre-Calculus | Biology 11 Chemistry 11 Physics 11 |
| Grade 12 | Communications 12 English 12 | Math 12 Foundations Math 12 Pre-Calculus Math 12 Calculus | Biology 12 Chemistry 12 Physics 12 |

TUTION FEE REFUNDS FOR PEARSON ADULT LEARNING CENTRE

- If the course is cancelled by the school, the tuition fee is refunded in full.
- If a student wishes to withdraw, the tuition fee will be refunded (less a \$50.00 processing fee) if a written request is received before the start of the second class. No refunds are issued after the start of the second class.
- If original payment was made by cash or Interac, a board office cheque will be issued. Please allow 4-6 weeks processing time

TUTION FEE REFUNDS FOR ACADEMIC EVENING AND SUMMER SCHOOL COURSES

- If the course is cancelled by the school, the tuition fee is refunded in full.
- If a student wishes to **cancel** a class **PRIOR** to the first day of class, the tuition fee will be refunded (less a \$50.00 processing fee. **20%** of the course fee will be charged for International students.
- If a student wishes to **withdraw** once the class has started, the tuition fee will be refunded (less a \$50.00 processing fee) if a written request is received before the start of the second class. No refunds are issued after the start of the second class.
- If a student wishes to **transfer**, there will be a \$20.00 transfer fee . **No transfers allowed after the first day of class.**
- If original payment was made by cash or Interac, a board office cheque will be issued. Please allow 4-6 weeks processing time

TEXTBOOK DEPOSITS AND REFUNDS

- A \$100.00 deposit is required for any course requiring a textbook. We accept Mastercard, Visa, Interac or Cash. No cheques.
- If textbook is brought back in good condition , a full refund of \$100.00 will be given. If original payment was made by cah or Interac, a board office cheque will be issued. Pleae allow 4-6 weeks processing time .
- If textbook is returned in a damaged condition, no refund will be issued.